
Applying for a Job at USPS:

Below you will find instructions on how to apply for Tractor Trailer and Motor Vehicle Operators positions.

BEFORE YOU START

- Make sure you have time to complete the entire process; it may take up to two hours.
- Use a Windows-based computer and an **Internet Explorer** or **Firefox** browser.

NOTE: Our system is NOT MAC compatible or compatible with other internet browsers—if you use either you may not be able to complete the application process

INSTRUCTIONS FOR APPLYING

1. Go to usps.com/careers
2. Under “USPS Account” select either **Create an account** or **Log In To Your Account** if you have registered or applied with USPS before. Sign in with your User Name and Password.
3. The system will walk you through your Profile Roadmap. Please enter/update your profile with the most recent information.

NOTE: Your employment history must be complete with **no time gaps**. If you leave time gaps, you will not be able to save and/or submit.

4. Apply for open positions by clicking on **Search Now**. You can search by keyword **"Transportation"**, location, and/or functional area.

HELPFUL TIPS

All applicants **MUST** submit the following or the application cannot be considered:

- A complete USPS online application

**Applicants may apply to multiple positions. Please email USPSFieldRecruitment@usps.gov if you have any questions.*

United States Postal Service

External Publication for Job Posting 10338865

If this job requires qualification on an examination, the number of applicants who will be invited to take or retake the examination may be limited.

Branch

Seattle District

Job Posting Period

08/19/2019 - 08/25/2019

This job has an exam requirement. Currently, applicants for this posting who do not yet have an exam score are being invited to take the exam. Examining will continue until capacity has been reached.

Job Title

TRACTOR TRAILER OPERATOR

Facility Location

SEATTLE

10700 27TH AVE S

SEATTLE, WA 98168-1831

CONTACT INFORMATION: stephen.p.thai@usps.gov; Stephen Thai, STO, 206-768-4729

Position Information

Title: TRACTOR TRAILER OPERATOR

FLSA Designation: Non-Exempt

Occupation Code: 5703-0004

Non-Scheduled Days: VARIES

Hours: VARIES

CDL REQUIRED: Applicants must have a valid commercial driver's license (CDL) from the state in which they live. If applicants have an intrastate CDL, they must self-certify to their state that they operate or expect to operate in excepted interstate commerce, as required by 49 CFR part 383.71(b)(1)(ii). Each state has its own procedure for completing the self-certification process, so applicants should seek assistance from their Department of Motor Vehicles or their state's equivalent, if they are unaware of how to do so.

Applicants must have a safe driving record, and at least two years of unsupervised experience driving passenger cars or larger vehicles and one year of full time unsupervised experience (or equivalent) driving a 7-ton or larger truck, tractor-trailer, or a 16-passenger or larger bus. The driving must have taken place in the U.S. or its possessions or territories or in U.S. military installations worldwide.

Further, applicants must inform the Postal Service of all previous employment as the driver of a commercial vehicle for the past 10 years and complete a Driving Notification and Compliance Certificate. Applicants must be drug-free, which requires

- o A pre-employment drug screen and
- o Information from previous employers on the positive alcohol or drug tests and refusal to be tested within the prior two years

*****TTO positions require a Class A Commercial Drivers' License****

SALARY RANGE: \$22.26 - \$29.77 per hour paid bi-weekly

FINANCE NUMBER: 547618

BENEFIT INFORMATION: This is a career position which offers excellent benefits. Newly hired employees are covered by the Federal Employees Retirement System (FERS). Upon hire, employees are eligible to contribute into the Thrift Savings Plan (TSP) which is similar to 401(k) plans. We also offer the option to enroll into the Federal Employees Health Benefits (FEHB) program as well as the Federal Employees Group Life Insurance (FEGLI). Dental, Vision and Long-Term Care Insurance Programs as well as Flexible Spending Accounts to cover eligible out-of-pocket health care and dependent care (day care) expenses are also available, as well as accrued vacation and sick leave.

Persons Eligible to Apply

All U.S. Citizens, permanent resident aliens, citizens of American Samoa or any other territory owing allegiance to the United States. Applicants must be available for screening activities, including an interview. Applicants entitled to veterans' preference and/or covered by the Veterans Employment Opportunity Act may apply for any posted position.

Applicants must apply online at www.usps.com/employment to be considered for this employment opportunity. You must have a valid email address to apply as communication regarding employment opportunities, examinations, interviews and background checks will be conveyed by email. Please add the following email domain addresses to your contact list to allow all correspondences to be received.

@usps.gov

@psionline.com

@geninfo.com

@uspis.gov

@escreen.com

EXAM REQUIRED: If you are invited to take this test, instructions regarding the exam process will be sent to you via email. Please ensure you can receive email messages from our test vendor and follow instructions carefully so you can be considered for this employment opportunity.

NOTICE SCREENINGS REQUESTED: You may receive multiple requests for background checks in regards to this employment opportunity. Respond to all requests quickly as we anticipate filling our vacancies quickly and nonresponses may result in disqualification for this opportunity.

Current non-career Postal Service employees who wish to apply for this vacancy must go to usps.com/employment and use your existing eCareer Profile to apply. Do not log into LiteBlue; if you logged into LiteBlue, log out and close your browser before going to usps.com/employment.

Background Check

The Inspection Service criminal background check is conducted using United States information resources only (e.g., FBI fingerprint check, state and county checks). A criminal background check involves a 5-year inquiry for any location where the individual has resided, worked or gone to school within the United States or its territories. As a result of this limitation, the criminal background checks of individuals who have not resided in the United States or its territories for the preceding 5-years may not be considered complete. The Inspection Service may be able to process inquiries for U.S. Citizens only, but only if their time spent out of the country was spent as: a trailing spouse or dependent of someone working for the U.S. government (military or civilian), a missionary, a student attending school in a foreign country, a Peace Corps participant, or as an employee of a U.S.-based employer/company. If the Inspection Service is unable to perform a complete background check because of residency outside the United States, such individuals will be ineligible for Postal employment.

Functional Purpose

Regularly operates a heavy duty tractor-trailer either in over-the-road service, city shuttle service, or trailer spotting operations.

DUTIES AND RESPONSIBILITIES

1. Operates a tractor-trailer in conformity with time schedules and in accordance with instructions regarding the route assigned; or operates a tractor-trailer in unscheduled service directed move by move by telephone, two-way radio or through designated supervisors.
2. Picks up and delivers bulk quantities of mail at postal installations, mailing concerns, railroad mail facilities and airports.
3. Ascertains the condition of the tractor-trailer prior to leaving and in returning to garage; reports all accidents , mechanical defects noted, and mechanical failures in the course of the trip.
4. Makes decisions respecting changes in route in emergency; makes emergency decisions respecting loading mail or leaving it for later trip.
5. In addition, may prepare daily trip reports; make minor repairs or adjustments to vehicle in emergencies; load and unload mail; perform other duties as assigned by a supervisor.

SUPERVISION

Supervisor, Transportation Operations, or other designated supervisor.

The United States Postal Service has the following excellent and challenging employment opportunity for highly motivated and innovative individuals. Successful candidates must demonstrate through a combination of education, training, and experience the following requirements:

Requirements

1. BARGAINING UNIT QUALIFICATION STANDARDS 5703B (5703-0004) TRACTOR-TRAILER OPERATOR DOCUMENT
DATE: October 1, 2003

FUNCTION:

Tractor-Trailer Operator: Regularly operates a heavy-duty tractor- trailer either in over-the-road service, city shuttle service, or trailer spotting operations.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:

Applicants must have two-years of general driving experience with at least one-year full time, or equivalent, of driving 7-ton trucks or buses of 16 passengers or over. A minimum of six months of the required total driving experience must be in a tractor-trailer.

Note: The required amount of experience will not in itself be accepted as proof of qualification. The applicants' record of experience and training must show the ability to perform the duties of the position.

EXAMINATION REQUIREMENTS:

Applicants for these positions must complete an Assessment Questionnaire.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to perform efficiently the duties of the position.

ADDITIONAL PROVISIONS:

At the time of appointment, applicants must have a valid commercial driver's license from the state in which they live with air

brakes certification for the types of vehicles used on the job; applicants must also demonstrate and maintain a safe driving record.

Applicants selected under this qualification standard must successfully complete the required Vehicle Familiarization and Safe Operation training, including demonstration of the ability to safely drive a vehicle of the type used on the job.

Qualified applicants must successfully pass a pre-employment drug screening to meet the U.S. Postal Service's requirement to be drug free. Applicants must also be a U.S. citizen or have permanent resident alien status.

IMPORTANT INFORMATION:

Applications must be submitted by 11:59 p.m., Central Time, of the posting's closing date. Applicants claiming veterans' preference must attach a copy of member copy 4 (only) of Certificate of Release or Discharge from Active Duty (DD Form 214) or other proof of eligibility if claiming 10-point veterans' preference. The United States Postal Service (USPS) is an equal opportunity employer. The USPS provides reasonable accommodation for any part of the application, interview, and/or selection process, please make your request to the examiner, selecting official or local manager of Human Resources. This request can also be made by someone on your behalf. Explain the nature of your limitations and the accommodation needed. The decision on granting reasonable accommodation will be on a case-by-case basis.

SPECIAL NOTE: Current career Postal Service employees are ineligible to apply to this posting.